

# Croughton Parish Council

Minutes of Parish Council Meeting  
Held on Monday 12<sup>th</sup> April 2021 at 7.30 p.m. via Zoom

<https://us02web.zoom.us/j/79816378105?pwd=TTUwM0xhbndOL2dYZDBBMtNtOGdWdz09>

Meeting ID: 798 1637 8105. Password: Blenheim

Telephone: 0203 481 5240

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## Present

Councillor Brian Tomlin - Chairman  
Councillor Trevor Davies  
Councillor Chris Fox  
Councillor Vee Griffiths  
Councillor Martin Hacon  
Councillor Rodger James  
Councillor Simon Kerby  
Councillor Mike Tadman - Host and Meeting Operator

**Absent:** Cllr Bill Morris

**In Attendance:** Mrs Ann Le Druillene (Clerk)

## Chairman's Announcement:

The Openness of Local Government Bodies Regulations 2014.  
The Chairman welcomed everyone to the Meeting.

## HRH Prince Philip, The Duke of Edinburgh:

The Chairman expressed his sympathy for Her Majesty, The Queen on the death of HRH Prince Philip that had been announced on 9<sup>th</sup> April 2021.

Prince Philip was a remarkable man who had been a tremendous support to the Queen during their lifetime together.

All thoughts of the Chairman and of the Croughton Parish Council were with The Queen and her family.

## Order of Business:

The Agenda was displayed on the screen throughout the meeting.  
For ease of reference the next Agenda item was highlighted following resolution and/or conclusion of the previous item. Supporting documents were displayed on the screen at the corresponding Agenda item.

### 1 To Receive Apologies and Approve the Reasons for Absence:

Cllr Morris: Reason: Work Commitment.

**RESOLVED:** It was proposed by Cllr Hacon and seconded by Cllr Davies to Approve the Reason for Absence submitted by Cllr Morris.

### 2 To invite Declarations of Interest:

#### 2.1 Disclosable Pecuniary Interests:

None.

#### 2.2 Other/Personal/Non-Statutory Interests:

Cllr Griffiths declared a personal interest in Item No. 12.1.1: Application No. S/2021/0543/FUL.  
Reason: Next Door Neighbour and consultee.

## 2.3 To Receive Requests for Dispensations:

None.

## 3 Public Participation: Members of the Public may speak to Agenda items:

None.

4 To Approve the Minutes of the Parish Council Meeting held 8<sup>th</sup> March 2021:

(previously distributed)

**RESOLVED:** It was proposed by Cllr Griffiths and seconded by Cllr Hacon to Approve the Minutes of the Meeting held on 8<sup>th</sup> March 2021.

## 5 Matters Arising from item 4 not on the Agenda: For Information:

5.1 i) Village Spring Clean: (Agenda item) A resident had approached the Parish Council to borrow litter picking equipment to clear the verges leading out of Croughton from Portway, and for advice on how to dispose of and separate out any waste collected. It was agreed that the resident contact SNC re. equipment and waste disposal. The CPRE has launched The Great British Spring Clean 2021, campaign 28<sup>th</sup> May - 13<sup>th</sup> June 2021.

ii) HGV Survey:

On 15<sup>th</sup> March 2021 Matthew Clarke, Assistant Community Liaison Officer, Northants Highways was sent another photo of an HGV travelling through Croughton. The haulier was on the list of sightings provided to the Road JAG Group and had been travelling through the village on 7<sup>th</sup> October 2020. Hauliers on the list were contacted, as appropriate, by the Community Safety Partnership Manager, NCC. The situation would continue to be monitored.

In view of the second sighting of the haulier Mr Clarke was asked to raise the matter at the next Meeting of the Road JAG.

iii) Request to place a memorial tablet on existing grave: The Memorial Mason was informed of the Parish Council's decision on 10<sup>th</sup> March 2021.

iv) Insurance Renewal: Allotment Wall: (Agenda item): The insurance provider was advised on 11<sup>th</sup> March 2021 that the Parish Council was, as recommended by the provider, reviewing the adequacy of the sums insured. The Chairman had measured the dimensions of the wall and estimated an increased insurance figure but recommended asking a builder for a price per square metre. The Clerk had contacted 4 drystone wall specialists. Photographs of the wall have been sent to one of the specialists for his assessment.

v) Gate Sign for Cemetery: Cllr Tomlin affixed the sign 'Please ensure both gates are closed' sign to the pedestrian gate on 23<sup>rd</sup> March 2021.

vi) Drainage Issues, Park End: On behalf of NCC, the Lead Flood Authority, David Smith Associates undertook a fact-finding investigation on 10<sup>th</sup> March 2021 as part of a S19 Flood Investigation Report. Cllr Tomlin attended the site visit at 10 Park End. The engineer was not equipped with kit to investigate the drains.

Item 10.1.1.3: Bridleway AF1: (Agenda item) The Parish Council wrote to the Definitive Map Officer, NCC to apply under s53 of the Wildlife and Countryside Act 1981 for a Map Modification Order to be made to remove the Registered Anomaly and for the legal route of Bridleway AF1 to be correctly shown on the Definitive Map. The Definitive Officer has advised that the necessary order-making process had begun in 2020 but was halted due to loss of staff member dealing with it. The intention is for the process to be completed and will be affected by the backlog of competing matters. The Definitive Officer has advised that the process is likely to be completed more quickly than if the more formal and bureaucratic process of applying for a MMO under the Wildlife and Countryside Act 1981.

Item 10.2.1.1: VAS: Update on progress with taking the VAS and solar panel down and removing to Lamp 14, Blenheim: (Agenda item) On 19<sup>th</sup> March 2021 an unsuccessful attempt was made to relocate the VAS which concluded with the solar panel remaining in situ and the VAS placed in temporary storage.

Cllr James chased up the supplier, firstly on 15<sup>th</sup> March when he was advised that the clips were being re-designed to make them easier to remove, and again on 29<sup>th</sup> March when he was informed that an engineer would be on his way to assist. The VAS was erected on Lamp No. 14 Blenheim on 30<sup>th</sup> March 2021.

On 31<sup>st</sup> March a resident expressed concern over the location of the VAS - being a few hundred meters from the fixed VAS and set to SMILE at 30 mph on the approach to the 20mph zone. Cllr Morris had dealt with the query.

Item 10.2.2: Cemetery Fencing: The work was completed in 2 days on 18<sup>th</sup> March 2021.

Item 10.3.1: Local Elections: The Notice of Election dated 25<sup>th</sup> March 2021 was placed in the Parish Council Noticeboards and on the website. It is a legal requirement for the Notice to be on display in the parish from 25<sup>th</sup> March 2021 until the Notice of Poll is published on 27<sup>th</sup> April 2021.

**Update:** West Northamptonshire Council had published the Notice of Uncontested Election for Croughton Parish Council dated 9<sup>th</sup> April 2021. This had been displayed in parish Noticeboards and on the website.

Item 13: Annual Parish Assembly 2021: (Agenda item) Thank you to Cllr Kerby for setting up the Zoom link

<https://us02web.zoom.us/j/84003786178?pwd=YlA4YWdDZzBIVERRZTV6YXd3YnNCQT09>

Other:

1. Repainting of 20 roundels/Extension of speed limits Brackley Road: A resident has queried the efficiency of the recent repainting of the 20 roundel and cleaning of the 30/National Speed sign. During lockdown the resident had found that drop-off in traffic has not been so marked along Brackley Road as throughout the village and cars still continue to speed inappropriately for the width of the carriageway. The resident cited a particular issue with cars speeding at the corner past the trade entrance to the Rowler estate.

2. Police speed camera van: A resident is asking why the van is always stationed at the Aynho end of the village (in layby opp. road to Charlton) where he believes it has limited effect on safety, and 'not at the opposite end of the village to catch people coming over the rise up to the mini roundabout and on towards the Co-Op.'

**Update:** The Chairman advised that this had previously and unsuccessfully been raised with the Police who asserted that there was no sufficiently long stretch of road for this surveillance other than where the van is positioned at Blenheim.

3. Towcester Community Food Larder: Free delivery of the boxes will end w/c 5<sup>th</sup> April 2021. Thereafter larder boxes will be available to members only, for a fee. The co-ordinator for the Croughton Coronavirus Volunteer Group is not aware that the Larder has been used by anyone in the village.

4. External Audit for YE 31<sup>st</sup> March 2021: PKF Littlejohn has issued the external auditor instructions for the year 2020/2021. The deadline for receipt of the approved AGAR (Annual Governance & Accountability Return) is 2<sup>nd</sup> July 2021. A date at the end of April is being arranged for the Internal Audit, with the intention of bringing the AGAR for approval to the Annual Parish Council Meeting in May.

5. Allotments: Rent demands have been issued. A new tenant has taken over Plot 9. The tenancy of Plot 12a/b has been relinquished and should become available to the first person on the Waiting List.

**Update:** Cllr Fox reported on the poor state of Plot 12a/b and also of Plot 12c/d; the latter was currently not being cultivated due to the Parish Council having given permission for investigative works into the underground spring to be conducted. It

appeared that no such works had yet been carried out. The permission, granted in May 2020, lapsed on 1<sup>st</sup> June 2021.

The Council considered what needed to be done in order to prepare both Plots for new tenants. Items left behind would need to be cleared and disposed of; a skip might be required; and weed killing undertaken. The Council might wish to rent out the top halves only of each plot in the event of work being required to the allotment wall.

**Agreed:** To defer a decision until May effective from 1<sup>st</sup> June 2021 when Plot 12c/d becomes available.

The tenant of Plot 6A has erected a new shed to replace the existing one. The new shed will need to be painted Forest Green in line with the CPC policy.

6. Citizens Advice: Tamara King, Finance Manager, North Oxfordshire & South Northants 'would like to thank the Parish Council for its kind donation of £50. It is very much appreciated - Thank you for thinking of us.'

7. Advice issued on 12<sup>th</sup> April 2021 from Northants CALC on calling Meetings on Proper Notice during the period of National Mourning (9<sup>th</sup> April 2021 - 17<sup>th</sup> April 2021 inclusive) for HRH The Prince Philip: (distributed immediately prior to the CPC Meeting) In accordance with Section 243 of the Local Government Act 1972, the days within the period of national mourning should be excluded for the purposes of calculating the three days' period of public notice required for convening meetings of parish councils. Decisions made at a meeting that has not been given proper notice are at technical risk of challenge on the grounds of procedural irregularity.

The Clerk advised that as notice of the Croughton Parish Council Meeting was given on 7<sup>th</sup> April 2021, the meeting had not been properly notified in accordance with Section 243.

**Agreed:** That in accordance with this advice a Special Meeting shall be called on Proper Notice at 7 p.m. on Monday 26<sup>th</sup> April 2021 and that the business to be transacted at that meeting shall be to Ratify decisions made at the Parish Council Meeting held on 12<sup>th</sup> April 2021.

Northants CALC had further advised that Meeting notices may be published on or before Sunday 18<sup>th</sup> April 2021, and that meetings can be held from Thursday 22<sup>nd</sup> April 2021.

**Noted.**

## 6 Finance Matters:

### 6.1 Receipts & payments and balance of bank accounts:

Barclays Bank: £22,462.00 (31.03.21) Business Direct: £33,829.41 (31.03.21)

### 6.2 To Ratify and Approve the Payments: (information previously distributed)

Cheque No	Payee	Description	Total	vat	Note
DD	Gigaclear	Inv. G01450826	£41.30	£6.88	To Ratify
DD	Anglian Water Business	Water Rates Cemetery £11.72 Allotments Credit £37.09	£11.72		To Ratify
103084	M Dempsey	Inv. 1370	£770.00		To Ratify
103085	A Le Druillenec	Home working allowance bonus	£200.00		To Ratify
103086	Les Hawkins and Sons	Inv. 14397 Cem.Fencing/Netting	£2,124.00	£354.00	
103087	E.ON	Electricity	£970.62	£161.77	tbc 1.
103088	E.ON	Inv. 104374 Maintenance Q 31.03.2	£239.22	£39.87	
103089	Northants CALC	Inv. 1040 Subscription 2021/22	£580.97		2.
103090	A Le Druillenec	Salary Month 1	£489.43		
DD	HMRC	Tax Month 1	£62.20		
103091	A Le Druillenec	Reimbursement Vonage 13.02.21 - 12.03.21 £10.84	£10.84	£1.81	

1. Payment confirmed as £949.52 incl. £158.25 vat

2. Cheque No. 103089 voided due to error. Cheque No. 103092 raised in replacement.

**RESOLVED:** It was proposed by Cllr Hacon and seconded by Cllr Kerby to Ratify and Approve the Payments.

### 6.3 To consider annual membership of CPRE at a cost of £36.00:

(invitation to become member, info on CPRE previously distributed)

**RESOLVED:** It was proposed by Cllr Davies and seconded by Cllr James that Croughton Parish Council takes out membership of the CPRE at a cost of £36.00 per annum.

- 6.4 To Note increase of 10p per bin per empty for the Dog Waste Bin Service effective as from 1<sup>st</sup> April 2021:

**Noted.**

- 6.5 To Note Receipts:

Date	Payer	Description	Amount	Note
March 2021	Tenants	Allotment Rent	£117.00	
06.03.21	Barclays	Bank Interest	£0.84	

**Noted.**

## 7 Internal Controls:

- 7.1 To Note the Internal Controls Report for Q4: (previously distributed)  
Cllr Hacon had carried out the checks on 9<sup>th</sup> April 2021. There were no issues.

**Noted.**

## 8 Accounts Year ended 31<sup>st</sup> March 2021:

- 8.1 To Approve the Accounts for the year ended 31<sup>st</sup> March 2021: (previously distributed)

**RESOLVED:** It was proposed by Cllr Hacon and seconded by Cllr Griffiths to Approve the Accounts for year ended 31<sup>st</sup> March 2021.

- 9 **Reserves:** (Table of Reserves c/f to 31<sup>st</sup> March 2021, Table of Reserves b/f on 1<sup>st</sup> April 2021 previously distributed)  
9.1 To Note the position of Designated Reserves:

Designated Reserves at 31<sup>st</sup> March 2021 totalled £26,791 comprising:

Footway Lighting: £8,331  
Allotment Wall Maintenance: £13,625  
Allotment Water Pipe Repair: £1,000  
Defibrillator: £613  
Newsletter: £1,000  
General Maintenance: £198  
Election costs: £1,254  
Website: £770

Designated Reserves brought forward on 1<sup>st</sup> April 2021 totalled £36,901 comprising:

Total Designated Reserves at 31<sup>st</sup> March 2021 plus:  
Office Equipment/Archiving: £1,610  
Small Business Fund (Project): £8,500.

**Noted.**

- 9.2 To increase Allotment Wall designated funds by £10,000 achieved as follows:  
i) Vire £8,500 from Small Business Fund Project designated reserves  
ii) Use £1,500 General Reserves as represented by £1,400 Cemetery Non-Domestic Rates refund + £100 General Reserves:

**RESOLVED:** It was proposed by Cllr Davies and seconded by Cllr Griffiths to increase Allotment Wall Designated Reserves by £10,000 as recommended above.

## 10 Asset Register:

- 10.1 To Approve the Asset Register to 31<sup>st</sup> March 2021: (previously distributed)

Total Value of Assets at 31<sup>st</sup> March 2021: £92,855.50, increased from £89,855.50 at 31<sup>st</sup> March 2020.

Movements during the year:

i) Additions:

Dog Waste Bin: +£205

VAS with Solar Panel: +£2,933

ii) Disposal:

Dog Waste Bin: -£137.50

**RESOLVED:** It was proposed by Cllr Tomlin and seconded by Cllr Davies to Approve the Asset Register to 31<sup>st</sup> March 2021.

## 11 Insurance Renewal:

11.1 To review the level of sums insured for the Allotment Wall:

(Definition of Damage and Policy wording on Property Damage previously distributed)

**RESOLVED:** It was proposed by Cllr Griffiths and seconded by Cllr Hacon to increase the level of sums insured for the Allotment Wall from £63,314.51 to £100,000.

**Action:** the Clerk (inform Insurance provider)

## 12 Planning:

12.1 Applications:

*Cllr Griffiths had declared a personal interest in the next item.*

*Reason: Next Door Neighbour and consultee.*

*Cllr Griffiths was muted and took no part in the discussion or voting for item 12.1.1.*

12.1.1 No. S/2021/0543/FUL

Proposal: Proposed single storey side extension and front porch

Location: 40 Wheelers Rise, Croughton. NN13 5ND

<http://snc.planning-register.co.uk/plandisp.aspx?recno=109228>

**RESOLVED:** It was proposed by Cllr Davies and seconded by Cllr James to offer NO OBJECTION.

*Cllr Griffiths was unmuted and able to participate in the Meeting.*

12.1.2 No. S/2021/0553/LDP FOR INFORMATION

Proposal: Certificate of Lawfulness for proposed development comprising of removal of existing gate to be replaced with electric gate

Location: 7 Church Lane, Croughton NN13 5LS

<http://snc.planning-register.co.uk/plandisp.aspx?recno=109583>

The proposal was not considered in keeping with the Conservation Area.

**RESOLVED:** It was proposed by Cllr Kerby and seconded by Cllr Hacon to offer the following Comments:

i) The height of the proposed replacement electric gate should be no more than 1.8m or 6ft

ii) The colour of the proposed replacement electric gate should be lighter, preferably a natural wood colour.

## 12.2 Decisions:

12.2.1 No. S/2021/0194/FUL WITHDRAWN

Proposal: Create new vehicular access by widening the existing pedestrian gate opening to 3.0m. Install timber gates.

Location: Croughton House West, Church Lane, Croughton. NN13 5LS

<http://snc.planning-register.co.uk/plandisp.aspx?recno=109300>

12.2.2 No. S/2021/0195/LBC WITHDRAWN

Proposal: Create new vehicular access by widening the existing pedestrian gate opening to 3.0m. Install timber gates.

Location: Croughton House West, Church Lane, Croughton. NN13 5LS

<http://snc.planning-register.co.uk/plandisp.aspx?recno=109401>

## 12.2.3 No. S/2021/0207/LDP APPROVED

Proposal: Certificate of Lawfulness for proposed development comprising of hardstanding at the front of the property

Location: 5 Mill Lane, Croughton NN13 5LU

<http://snc.planning-register.co.uk/plandisp.aspx?recno=109357>

## 12.2.4 No. S/2021/0164/PA REFUSED

Proposal: Determination as to whether prior approval is required (under Class Q of the above Order) for the change of use of an agricultural building to 3No. dwellinghouses (Use Class C3) in respect of: the transport and highway impact of the development; noise impacts of the development, contamination risks on the site; flooding risks on the site; whether the siting and location of the building makes it impractical or undesirable to change the use; and the design and external appearance of the building

Location: Agricultural Buildings, Brackley Road, Croughton

<http://snc.planning-register.co.uk/plandisp.aspx?recno=109304>

## 12.2.5 No. S/2020/2271/TCA WITHDRAWN

Proposal: T1 - T4 Beech Crown lift to gain clearance 3.5m over garden

T5 Pear - Fell and grind stump if desired

Location: 52 High Street, Croughton NN13 5LT

<http://snc.planning-register.co.uk/plandisp.aspx?recno=109009>

**Noted.****13 Action Plan 2020/2021:**

## Part 1. Activity Updates:

## 13.1.1 To receive Reports:

13.1.1.1 Bridleway AF1: To dispense with the decision to apply for a Map Modification Order under the Wildlife and Countryside Act pending completion of the order-making process currently being undertaken by the Definitive Map Officer, Northants Highways: (Minute No. 5.1 Clerk's Report refers)

**RESOLVED:** It was proposed by Cllr Fox and seconded by Cllr Griffiths that the Parish Council does not apply for a Map Modification Order under the Wildlife and Countryside Act 1981 but to allow the Northamptonshire Definitive Map Office to complete the process to remove the Registered Anomaly and for the legal route of Bridleway AF1 to be correctly shown on the Definitive Map.

## Part 2. Councillor Actions:

## 13.2.1 Highways:

13.2.1.1 VAS: Report on relocation to Lamp No. 14 Blenheim and action by supplier: (Minute No. 5.1 Clerk's Report refers)

Cllr James reported that a swift response was received to his communication of 29<sup>th</sup> March 2021 with the supplier, and an Engineer was deployed within 24 hours to attend to the problem and effect the relocation of the VAS and solar panel to Lamp No. 14, Blenheim. The bracket for the solar panels were also lowered at the same time. Cllrs Morris and Kerby were present to assist the Engineer who had brought with him additional fixing clips. The hinges/brackets/clips that had been originally supplied were being re-designed/modified and the Parish Council would be provided with these once they were available. In future, it was felt that 2 people would be able to move the equipment on their own.

Cllrs Morris and Kerby had done a brilliant job.

**Agreed:** That the VAS remain on Lamp No. 14 Blenheim for 5-6 weeks before being re-located. The Chairman thanked Cllrs James and Kerby for their input.

13.2.1.2 Risk Assessment re. relocation operation: To Approve: Cllr Griffiths reported.

The Risk Assessment had been drafted by Cllr Morris and herself and would be brought to Parish Council Meeting in May for approval.

13.2.2 Allotments: Plot 12c/d Work to investigate Spring: Update:

Cllr Morris was absent from the Meeting and No Update was available.

## Part 3. Community Engagement:

13.3.1 Local Elections May 2021: Update: (Minute No. 5.1 Clerk's Report refers)

There would be no contested election for Croughton Parish Council on 6<sup>th</sup> May 2021.

7 nominations for 9 seats had been received and the 7 candidates had been duly elected:

Trevor Davies  
Vee Griffiths  
Martin Hacon  
Rodger James  
Simon Kerby  
William Morris  
Brian Tomlin.

**Noted.**

13.3.2 Village Tidy Up: To consider organising an event:

**Agreed:**

i) To designate the last week of May between Sunday 23<sup>rd</sup> May up until Bank Holiday Monday 31<sup>st</sup> May 2021 'Litter Picking Week' during which people would undertake litter picking on their own initiative.

**Part 4. Policies:**

13.4.1 Action Plan 2020/2021: To review and update Q4: (previously distributed)

**Noted.**

**14 To Approve the Action Plan 2021/2022:** (Draft Action Plan 2021/2022 previously distributed)  
The Draft was based on the Action Plan for 2020/2021 annotated with scored through entries that were no longer relevant to 2021/2022. These would be excluded from the final document.

**Agreed:** To make the following amendments to:

1. Activity: Parking within the Village: in Part 3, Community Engagement:

i) Add Action: Review the need for a formal car parking area to the rear of the Reading Room.

It was **Noted** that this would be a formal process involving the Village Hall Trustees.

ii) Delete Issue: Parking Restrictions opp. Nos. 5 & 7 High Street.

**15 Training/Briefings/Information Sessions:**

15.1 To receive reports/consider requests:

**None.**

**16 Correspondence:**

16.1 To consider an offer to donate some item of benefit to the village and with plaque in memory of 2 former residents:

Items suggested by the niece making the request as appropriate to the memory of her late aunt and uncle included a tree, bench and the Cenotaph (as former RBL contact for the poppy wreath). The importance of a plaque had been emphasised.

**Agreed:** To suggest a bench with plaque to be installed at Portway Pocket Park

**Action:** Cllr Davies offered to negotiate with the niece and discuss with the Friends of Portway Pocket Park.

**17 Annual Parish Assembly 26<sup>th</sup> April 2021:**

17.1 To agree the Agenda:

**Agreed:** To model the Agenda on that of previous years, but also to include instructions for joining via Zoom.

17.2 To review the Chairman's Annual Report: (not available)  
Cllr Tomlin was finalising his Report.

**18 Any Other Business: For Information and at the discretion of the Chairman:**

18.1 Gateridge Farm:

18.1.1 Environmental issues: No further update

18.1.2 Footpath AF5: New signs had been erected and obstructions removed.

**19 Annual Parish Council Meeting: - Monday 10<sup>th</sup> May 2021.**

19.1 To agree the venue based on advice from Northants CALC and legislation in respect of in-person meetings: (Advice from NALC and Northants CALC previously distributed)

The advice is that Councils should start to prepare for the return of in-person meetings from May.

The current legislation permitting Councils to meet remotely ends on 7<sup>th</sup> May 2021. The Local Government Association and others have made a joint application to the High Court for a judgement on this by the end of April.

Venue options included:

i) Croughton Village Hall: The Bookings Manager was not able to confirm whether it would be possible for the Parish Council to use the Parish Room on 10<sup>th</sup> May 2021.

An assessment by Cllr Hacon and the Clerk was that the Parish Room would be suitable to ensure compliance with Government Regulations on social distancing and that attendance at a meeting by members of the public could be effectively managed. The Room could be ventilated. Hand sanitiser was located at the entrance and exit doors. A record of persons in attendance would need to be taken.

ii) Zoom: The Parish Council's subscription expires on 5<sup>th</sup> May 2021.

Cllr Kerby offered the Parish Council use of his Zoom account in the interim period before Councils are permitted to revert to physical meetings.

**Noted with thanks.**

19.2 To receive items for the Agenda:

**None.**

**Thanks to Cllrs Tadman and Fox:**

The Chairman thanked Cllrs Tadman and Fox for their service to the Parish Council.

Cllr Tadman had set up the Parish Council Zoom account and hosted all but two of the remote meetings held since April 2020. The Parish Council would be sorry to lose Cllr Tadman.

Cllr Fox had done a wonderful job with the Footpaths and had been a great help as Footpaths Warden, happily a role in which Cllr Fox was keen to continue.

The Meeting ended at 8.43 p.m.

Signed: \_\_\_\_\_ Date: 10<sup>th</sup> May 2021.

Chairman