

Croughton Parish Council

Croughton Village Hall, Wheelers Rise, Croughton,
Northants NN13 5ND

Tel: 01869 819905

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Clerk: Mrs Ann Le Druillenec

- Parish Council Meeting -
- to be held on -
Monday, 12th April 2021 at 7.30 p.m.
Virtual Meeting via Zoom
Members of the Public and the Press are invited to attend

Join via the internet by going to

<https://us02web.zoom.us/j/79816378105>

Join by telephone by dialling 0203 481 5240
and inputting Meeting ID 798 1637 8105

AGENDA

Chairman's Announcement:

The Openness of Local Government Bodies Regulations 2014:

- 11min. **To Receive Apologies and Approve the Reasons for Absence:**
- 21 min. **To invite Declarations of Interest:**
2.1 Disclosable Pecuniary Interests
2.2 Other/Personal/Non-Statutory Interests
2.3 To Receive Requests for Dispensations
- 310 mins. **Public Participation:** Members of the Public may speak to Agenda items.
- 41 min. **To Approve the Minutes of the Parish Council Meeting held 8th March 2021:**
- 55 mins. **Matters Arising from item 4 not on the Agenda: For Information:**
5.1 Clerk's Report
- 65 mins. **Finance Matters:**
6.1 Receipts & payments and balance of bank accounts:
Barclays Bank: £22,462.00 (31.03.21) Business Direct: £33,829.41 (31.03.21)
6.2 To Ratify and Approve the Payments:

Cheque No.	Payee	Description	Total	vat	Note
DD	Gigaclear	Inv. G01450826	£41.30	£6.88	To Ratify
DD	Anglian Water Business	Water Rates Cemetery £11.72 Allotments Credit £37.09	£11.72		
103084	M Dempsey	Inv. 1370	£770.00		To Ratify
103085	A Le Druillenec	Home working allowance bonus	£200.00		To Ratify
103086	Les Hawkins and Sons	Inv. 14397 Cem.Fencing/Netting	£2,124.00	£354.00	

Cheque No.	Payee	Description	Total	vat	Note
103087	E.ON	Electricity	£970.62	£161.77	tbc
103088	E.ON	Inv. 104374 Maintenance Q 31.03.21	£239.22	£39.87	
103089	Northants CALC	Inv. 1040 Subscription 2021/22	£580.97		
103090	A Le Druillenec	Salary Month 1	£489.43		
DD	HMRC	Tax Month 1	£62.20		
103091	A Le Druillenec	Reimbursement Vonage 13.02.21 - 12.03.21 £10.84	£10.84	£1.81	

6.3 To consider annual membership of CPRE at a cost of £36.00:

6.4 To Note increase of 10p per bin per empty for the Dog Waste Bin Service effective as from 1st April 2021:

6.5 To Note Receipts:

Date	Payer	Description	Amount	Note
March 2021	Tenants	Allotment Rent	£117.00	
06.03.21	Barclays	Bank Interest	£0.84	

73mins.

Internal Controls:

7.1 To Note the Internal Controls Report for Q4.

85mins.

Accounts Year ended 31st March 2021:

8.1 To Approve the Accounts for the year ended 31st March 2021.

93mins.

Reserves:

9.1 To Note the position of designated reserves.

9.2 To increase Allotment Wall designated funds by £10,000 achieved as follows:

i) Vire £8,500 from Small Business Fund Project designated reserves

ii) Use £1,500 General Reserves as represented by £1,400 Cemetery Non-Domestic Rates refund + £100 General Reserves.

103mins.

Asset Register:

10.1 To Approve the Asset Register to 31st March 2021.

113mins.

Insurance Renewal:

11.1 To review the level of sums insured for the Allotment Wall.

125mins.

Planning:

12.1 Applications:

12.1.1 No. S/2021/0543/FUL

Proposal: Proposed single storey side extension and front porch

Location: 40 Wheelers Rise, Croughton. NN13 5ND

<http://snc.planning-register.co.uk/plandisp.aspx?recno=109228>

12.1.2 No. S/2021/0553/LDP FOR INFORMATION

Proposal: Certificate of Lawfulness for proposed development comprising of removal of existing gate to be replaced with electric gate

Location: 7 Church Lane, Croughton NN13 5LS

<http://snc.planning-register.co.uk/plandisp.aspx?recno=109583>

12.2 Decisions:

12.2.1 No. S/2021/0194/FUL WITHDRAWN

Proposal: Create new vehicular access by widening the existing pedestrian gate opening to 3.0m. Install timber gates.

Location: Croughton House West, Church Lane, Croughton. NN13 5LS

<http://snc.planning-register.co.uk/plandisp.aspx?recno=109300>

12.2.2 No. S/2021/0195/LBC WITHDRAWN

Proposal: Create new vehicular access by widening the existing pedestrian gate opening to 3.0m. Install timber gates.

Location: Croughton House West, Church Lane, Croughton. NN13 5LS

<http://snc.planning-register.co.uk/plandisp.aspx?recno=109401>

12.2.3 No. S/2021/0207/LDP APPROVED
Proposal: Certificate of Lawfulness for proposed development comprising of
hardstanding at the front of the property
Location: 5 Mill Lane, Croughton NN13 5LU
<http://snc.planning-register.co.uk/plandisp.aspx?recno=109357>

12.2.4 No. S/2021/0164/PA REFUSED
Proposal: Determination as to whether prior approval is required (under Class Q of
the above Order) for the change of use of an agricultural building to 3No.
dwellinghouses (Use Class C3)in respect of: the transport and highway impact of the
development; noise impacts of the development, contamination risks on the site;
flooding risks on the site; whether the siting and location of the building makes it
impractical or undesirable to change the use; and the design and external
appearance of the building
Location: Agricultural Buildings, Brackley Road, Croughton
<http://snc.planning-register.co.uk/plandisp.aspx?recno=109304>

12.2.5 No. S/2020/2271/TCA WITHDRAWN
Proposal: T1 - T4 Beech Crown lift to gain clearance 3.5m over garden
T5 Pear - Fell and grind stump if desired
Location: 52 High Street, Croughton NN13 5LT
<http://snc.planning-register.co.uk/plandisp.aspx?recno=109009>

1315mins.

Action Plan 2020/2021:

Part 1. Activity Updates:

13.1.1 To receive Reports:

13.1.1.1 Bridleway AF1: To dispense with the decision to apply for a MMO under the
Wildlife and Countryside Act pending completion of the order-making process
currently being undertaken by the Definitive Map Officer, Northants Highways.

Part 2. Councillor Actions:

13.2.1 Highways:

13.2.1.1 VAS: Report on relocation to Lamp No. 14 Blenheim and action by supplier:

13.2.1.2 Risk Assessment re. relocation operation: To Approve.

13.2.2 Allotments: Plot 12c/d Work to investigate Spring: Update

13. Part 3. Community Engagement:

13.3.1 Local Elections May 2021: Update

13.3.2 Village Tidy Up: To consider organising an event.

13. Part 4. Policies:

13.4.1 Action Plan 2020/2021: To review and update Q4.

145mins

To Approve the Action Plan 2021/2022:

152mins.

Training/Briefings/Information Sessions:

15.1 To receive reports/consider requests.

163mins.

Correspondence:

16.1 To consider an offer to donate some item of benefit to the village and with
plaque in memory of 2 former residents.

175mins.

Annual Parish Assembly 26th April 2021:

17.1 To agree the Agenda

17.2 To review the Chairman's Annual Report

183mins.

Any Other Business: For Information and at the discretion of the Chairman:

192 mins.

Annual Parish Council Meeting: - Monday 10th May 2021.

19.1 To agree the venue based on advice from Northants CALC and legislation in
respect of in-person meetings

19.2 To receive items for the Agenda.

Total 1hr.24mins.

Signed: , Clerk Date: 7th April 2021